

Meeting of the Main Street Design Committee, Thursday, October 15, 2009  
at Cheeky Monkeys, Downtown Portland, MI

Present: Tom Dempsey, Georgie Trappen, Kathy Parsons, Patrick Reagan

Meeting called to order at 1:35 pm.

Kathy passed out the first draft of the potential places downtown in which to locate Phase I of the Way Finding Sign system. Locations and content were discussed, and the plan was modified to move 2 of the 7 proposed Phase I signs to Phase II or Phase III due to limitations on budget after preliminary cost estimates were obtained for the signs themselves and the posts. Tom reiterated that the Electric Department could install the signs at considerable savings to allow us to potentially fit 5 signs into Phase I. Tom suggested that the City be asked to provide signs for the three parking lots.

Georgie moved to adopt the schedule and pursue final quotes for the required signs and the proposed posts (similar to those to which the stop signs at Maple and Bridge are affixed). Motion carried.

Attached is a schedule of the signs discussed, and the final locations and content for Phase I. Patrick will secure quotes to present to the DDA for a final presentation price.

Patrick reported that the building owner for the Quilt Shop building fronting Kent Street is the only interested business as of now for the façade program/design services. Patrick will work with the building owner and business tenant to help them complete the application.

The committee discussed the potential State Revenue Sharing cuts' impact on the city budget overall, the upcoming possibility of the overall economy's negative effect on property tax revenues for the city in general and the DDA in particular, the effects on the Main Street budget in general of potential loss of the income tax, and the need to begin keep these and other economic conditions in our present and future planning.

Meeting adjourned at 2:25 pm. Next meeting Thursday, November 12, 2009

Respectfully submitted,  
Kathy Parsons.